









## DESIGNED FOR YOU: ENGLISH LANGUAGE TRAINING PROPOSAL

The English
Language Program at
the University of Toronto
is delighted to submit
this proposal to
Kobe University.

Lisa Morgan, Acting Director, English Language Program, School of Continuing Studies:

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### THE RIGHT CHOICE

The University of Toronto English Language Program has enjoyed an international reputation for excellence in language training for over 50 years. Located in one of Canada's most diverse and exciting cities, our school holds a staff of highlyqualified instructors who are dedicated to providing the best learning opportunities and are committed to the U of T standard of excellence in teaching. We are confident our dynamic, challenging and engaging classes will exceed the academic and professional goals of our students.

#### A PROPOSAL FOR YOU

This proposal presents an outline of the English Language Training Programs which could be delivered for students from Kobe University.

### **COURSE AND DATES**

#### **English PLUS:**

• Aug 29 - Sep 23, 2016

#### PROPOSAL CONTACT

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# U OF T: A TRADITION OF EXCELLENCE

With over 185
years of innovation
and discovery, 17
schools and
faculties, 13
teaching hospitals
and 19 graduate
institutions, the
University of
Toronto has
established its
reputation as a
global leader in
teaching and
research.

### CANADA'S MOST PRESTIGIOUS AND LARGEST UNIVERSITY

As Canada's premier university, U of T's reputation attracts students from all over the globe. The University provides excellent resources, services and facilities to over 80,000 students and is a true gateway to the world.

## ONE UNIVERSITY, THREE CAMPUSES

With three campuses – in central Toronto and in the city's east and west suburbs – U of T offers a comprehensive range of programming in business, science and medicine, the humanities, the social sciences, engineering, and many other disciplines. The University's 44 libraries contain more than 19 million holdings, making U of T one of the top 3 academic libraries in North America.

## A LEADER IN EDUCATION

As Canada's most important research institution, U of T has gained an international reputation for its research. Our distinguished faculty, institutional record of groundbreaking scholarship and wealth of innovative academic opportunities continually attract outstanding students and academics throughout the globe. In fact, The University of Toronto has been recognized as the top university in Canada and one of the top 20 in the world according to the 2015 Times Higher Education (THE) World University Rankings report.







# LEARN MORE: CONTINUING EDUCATION

### UNIVERSITY OF TORONTO SCHOOL OF CONTINUING STUDIES

The School of Continuing Studies (SCS) is globally recognized as an innovative leader in continuing education. Reflecting the needs of our students, the greater community, and our local and international partners, the School offers programs across a wide range of areas - Arts & Sciences, Business & Professional Studies. Creative Writing, Engineering & Applied Sciences, Languages & Translation, and the English Language Program.

## INNOVATIVE PROGRAMMING

While maintaining the rigorous standards for which the University of Toronto is internationally acclaimed, the School carefully evolves its programming to reflect society's rapid economic, technological and social change. We have engaged in an increasing number of partnerships reflecting our belief in the unlimited possibilities provided by international collaboration.

## ENHANCING KNOWLEDGE

SCS provides knowledge and credentials, builds bridges to more meaningful work, inspires new careers and ventures, and enhances the creative prosperity of society. Whether a student chooses to learn by sitting in-class or taking advantage of the flexibility of our e-learning formats, they will be led by instructors who are leaders in their field and committed to the success of their students.

#### **FLEXIBLE LEARNING**

The School of Continuing Studies offers courses online and at all three U of T campuses: St. George in the heart of downtown Toronto, University of Toronto Mississauga and University of Toronto Scarborough. Its multiweek courses are augmented by a broad selection of more intensive one-day, three-day and week-long options.

### **OUR RELATIONSHIPS**

The School of Continuing Studies is proud of its many relationships across the campus, across Canada and across the globe. Our professional relationships include global organizations such as the Industrial and Commercial Bank of China which sends its managers to us for language, cultural and professional training. Our relationships with universities and organizations stretch right around the world from the Ciência sem Fronteiras program, Brazil to the Bolashak Scholar Program, Kazakhstan, from Consejo de Ciencia y Tecnologia del Estado de Chiapas, Mexico to the Saudi Arabian Cultural Bureau. We have strong partnership programs with dozens of universities, some of those partnerships decades old.







# THE ENGLISH LANGUAGE PROGRAM ADVANTAGE

With over 50 years of experience teaching English, our internationally-respected program helps students from over 55 countries gain confidence in their English language abilities.

### **OUR APPROACH**

Grammar, vocabulary, and pronunciation are important, but the key to learning any new language is to use it. Our approach emphasizes speaking, listening, reading and writing about real-world issues.

## LEARNING BEYOND THE CLASSROOM

At the English Language Program learning takes place inside and outside the classroom. Our student experience reinforces learning with cultural exposure to Canada and meaningful interaction with Canadian English language speakers.

## ONLY THE FINEST INSTRUCTORS

One of our most valued resources is our team of instructors. On average, they have over 15 years of experience teaching English as a second language. Every day, they bring education, experience, dedication and enthusiasm to the classroom.

### **TOOLS FOR SUCCESS**

We know that students need the right tools to succeed so as a student in the University of Toronto's English Language Program, they will enjoy the following benefits:

- Multi-media classrooms equipped with interactive technology
- A dedicated computer room and student lounge
- A University of Toronto email address and student identification card
- Access to the University of Toronto's libraries, wireless internet and computers
- Access to open University of Toronto lectures and presentations
- The option to enrol at the University's state-of-the-art recreation and fitness centre
- Access to health services at the University of Toronto's healthcare centre
- Advice regarding visas and study permits







# STUDENT LIFE: LIVING THE LANGUAGE

We truly believe that real - world experiences and friendships are just as important as what is learned inside the classroom. Using language is the key to learning it and so the English Language Program offers a wide range of clubs. activities, trips and volunteer opportunities to create memories that will last a lifetime.

## SOCIAL ACTIVITIES AND SPORTS

From music clubs to winning baseball and soccer teams, we encourage students to join in our wide range of sports, social and cultural activities taking place almost every day. Most of the optional activities are free or low-cost. Tailored activity programs can be arranged.

### **ELP STUDENT MAGAZINE**

Students are encouraged to use their creative talents and practise their writing skills by contributing to our ELP student magazine. Produced every three months, it is available in print and online.

### **CULTURAL ASSISTANTS**

Our Cultural Assistants are U of T students who show students life in Toronto as well as chaperoning them on activities. They provide a vital link for students to connect with others and the environment around them.

## VOLUNTEER OPPORTUNITIES

Students are given the opportunity to participate in Volunteer activities in their spare time. This is an opportunity for students to practice new skills, meet local Canadians, and help other. Dedicated volunteers, who undertake 20 hours or more, receive a reference letter and certificate. Organizations we regularly volunteer with include:

- Foodshare Toronto
- Jays Care Foundation
- Canadian Breast Cancer Foundation
- Friends of Fort York
- Canadian Diabetes Association







## TORONTO: A PLACE OF NEIGHBOURHOODS

Toronto is consistently ranked as one of the top cities in the world for overall quality of life. Students will discover the classroom beyond the English Language Program by exploring all the beauty, culture and excitement this vibrant city has to offer.

### A GLOBAL COMMUNITY

Toronto is home to about 2.8 million people, nearly half of whom were born outside Canada. It is a city of exceptional diversity. Its multicultural population speaks over 100 languages, and lives alongside each other to form a rich cultural mosaic of ethnic neighbourhoods.

### A LIVEABLE, SAFE CITY

Toronto is Canada's largest city, yet considered safer, cleaner and more affordable than many comparable international cities.

## EXCELLENT PUBLIC TRANSIT

Getting around Toronto is easy thanks to Toronto's public transit system. Our network of subways, streetcars and buses is one of the largest in North America – second only to New York.

### A CITY FOR ALL SEASONS

Any time of the year is a wonderful time to be in Toronto. In summer, there are long, hot sunny days and great festivals. In fall, students can enjoy a long city walk amid the falling autumn leaves and taste pumpkin pie at a local bakery. They can experience ice skating under the stars in winter. In springtime, the cherry blossoms at High Park come into bloom creating a sea of pink.

#### SO MUCH TO DISCOVER

Toronto is home to international festivals, world-class theatres, the CN Tower, museums and many other attractions. There are five professional sports teams, trendy shopping districts and over 150 parks to enjoy. The city is also well-connected for travel to other places of interest in Canada and the US.







# ENHANCING THE EXPERIENCE: STUDENT SERVICES

We want students to be well - looked after during their time at the English Language Program so that they can focus 100% on your studies and cultural experience. Our Student Services staff can help them every step of the way.

## HEALTH INSURANCE AND SERVICES

Medical health insurance is a requirement for all ELP students. This comprehensive plan safeguards participants against any unforeseen emergency medical costs.

Important: Please ensure participants are adequately covered for their entire stay in Canada. The prices quoted in this proposal reflect insurance coverage during the program dates. The time participants spend traveling or staying in Canada before or after the program needs to be factored into the final amount and may affect final health insurance costs. Additional dates will be rounded up to an extra week of coverage. Please notify us of the exact arrival and departure times as soon as these are known.

Health insurance includes:

- Health insurance for the duration of the program
- Complete access to the University's Health Services Centre

# of Weeks	Rate in CAD
1	\$12.10
2	\$24.20
3	\$36.30
4	\$48.40
5	\$60.50
6	\$72.60
7	\$84.70
8	\$96.80
9	\$108.90
10	\$121.00
11	\$133.10
12	\$145.20

## OPTIONAL AIRPORT WELCOME AND FAREWELL

If required, ELP Cultural Assistants can be made available to meet students and assist with arrangements to transfer them from and to Toronto Pearson International Airport. One Cultural Assistant will be assigned for each group of up to 25 students. The fee for this is CAD\$200 (note: fee covers both welcome and farewell). Please note that if more Cultural Assistants are required additional fees may apply.







# HOME AWAY FROM HOME: ACCOMMODATION

At the ELP, we understand that for many students coming to Canada may be their first time away from home. We want to ensure that our students are comfortable in their new surroundings and find a suitable place to stay.

### **HOUSING OPTIONS**

In Toronto, there is a wide variety of accommodation available including homestay, apartments, youth hostels, off-campus residences, hotels, and during the summer months, accommodation in on campus university residences. However, for our group students, we usually recommend homestay as the best option.

## LIVING WITH A CANADIAN FAMILY

Homestay provides an excellent option for students as they will experience life with a Canadian family, be able to practise their English beyond the classroom and have some of their everyday living needs catered for.

## STUDENT HOMESTAY SERVICES

Homestay is one of the most cost-effective options for accommodation in Toronto. Student Homestay Services (SHS) (www.homestayservices. ca) has been providing quality accommodation for international students from the

ELP for more than ten years. The company is dedicated to devoting the time and effort required to assure that individual needs are met so that students can experience a comfortable, safe, friendly Canadian family experience.

Homestay Services	Rate in CAD
4 weeks with 3 meals/ day** (\$35/additional day)	
4 weeks with 2 meals/ day** (\$30/additional day)	\$780.00
Airport pick-up and drop- off*	\$175.00
Registration Fee*	\$175.00
Total	\$1,130.00

\*Discounted rate for groups of 10 of more students. Exact fee to be negotiated directly with SHS. \*\*Fee includes internet access. Students must provide their own laptops. Downloading of movies, music, etc. is not permitted.







# CHOOSING EXCELLENCE: PROGRAM OUTLINE

### **ENGLISH PLUS**

This course is designed for participants who want to learn English for personal or professional purposes, or for any reason at all. Students will sharpen their language skills, increase their confidence and discover the joy of learning English. The course provides a varied and balanced approach to language learning to help participants use English in a multitude of everyday situations.

English PLUS emphasises oral communication skills, allowing students to improve their speaking and listening quickly in these intensive, challenging and lively classes. All four skills (reading, writing, listening and speaking) as well as grammar, vocabulary and pronunciation are taught using a variety of everyday contextual and Canadian cultural topics.

#### **TUITION INCLUSIONS**

Program tuition includes:

- 4-week English PLUS program (Mon - Fri)
- integration with international students
- placement testing
- all course materials
- an integrated, skills-based curriculum (with a focus on speaking and listening)
- Optional, Weekly "conversation café"
- regular instructor feedback
- a Grade Report for each student, awarded on the final class day of classes\*
- a certificate upon successful completion
- a University ID and library card and access to the University's extensive library system
- access to computers for internet and e-mail in the English Language Program's dedicated computer lab
- free access to wireless internet connection across campus
- a guided orientation tour of the University
- opportunities to participate in a range of free social, sport and volunteer activities, and the school magazine

\* Additional grading / assessment / reporting to be determined in conjunction with Kobe University and the English Language Program may be possible subject to schedule and curriculum considerations (additional fees may apply).

#### **LEVELS**

The English PLUS course is open to students from an elementary to advanced level of English proficiency.

Placement testing will take place on the first day of class. Students will be placed in the appropriate level.







## CHOOSING EXCELLENCE: PROGRAM OUTLINE

### **SCHEDULE**

Classes are held from 9:00am - 1:00pm from Monday to Friday (with a 20-minute break). Please note that the schedule may be switched to an afternoon schedule based on scheduling needs. Students are expected to be punctual and to be prepared for all classes and activities.

## TEACHING METHODS AND MATERIALS

A variety of materials and classroom activities will be used such as textbook materials, television newscasts, interviews, songs, and television shows and completing charts, questionnaires, maps and summaries. Accuracy will be developed through attention to grammar, pronunciation, and vocabulary (and vocabularydevelopment strategies). Additional class activities may include role plays, surveys, informal debates/ and interviews.

Throughout the English PLUS course, students will develop a project or presentation that may involve pair or group work.

The objective of the project is to help students develop teambuilding skills while practising their English.

Other highlights of the program include a focus on Canadian Culture (music, art, travel, sport etc.) and "Fluency Fridays" designed to promote confidence and fluency at the same time as enabling students to review vocabulary and practice pronunciation during theme-based discussions.

### **CONVERSATION CAFÉ**

Weekly conversation sessions are held over coffee and snacks to enable students to develop their oral communication abilities in a more relaxed setting. A native-speaker group leader coordinates the discussion activities in these sessions, which integrate a mix of language abilities and allow students to get to know students of other nationalities in a more casual learning environment.

### **HOMEWORK**

Regular homework completion is required for success in this program. Participants should expect 5 hours of homework per week. Assignments focused on Canadian Culture may also be published in the @ELP student magazine.

## ATTENDANCE, PUNCUALITY AND PARTICIPATION

Since students will be actively involved in both individual and group activities, regular attendance and full participation are most important. Students must attend a minimum of 80% of classes to receive a final Grade Report. Three lates count as one absence.

### **COURSE EVALUATION**

Course evaluation will be both quantitative and qualitative and will be conducted as follows:

- participants will be asked to complete a survey evaluation to assess their satisfaction with different elements of the program.
- participants will be asked to comment on their experience of the program and each component. They will be given the opportunity to comment on the weaknesses and strengths of the program and to make recommendations.







## CHOOSING EXCELLENCE: PROGRAM OUTLINE

### STUDENT EVALUATION

Evaluation is based on competency in speaking and listening as assessed throughout and at the end of the course. During the course, there will be quizzes to review new language, and there will be a number of speaking assignments, such as short presentations, as well.

Performance & Assessment (Participation 40%, Homework & Assignments 15%)	55%
Punctuality & Attendance	10%
Listening & Vocabulary Quiz	10%
Group Project/ Presentation	10%
Final Speaking Task (based on Fluency Friday topics)	15%
	100%

## CUSTOM VOLUNTEER COMPONENT

The English Language Program is pleased to present a custom volunteer program for students from Kobe University in which students will complete a minimum of 10 hours of volunteer activities at various charitable and communitybased instituitions. Total hours will be earned through a combination of integrated volunteer activities (available to all students at ELP), as well as opportunities tailored exclusively for students from Kobe University.

Volunteer opportunities are designed to:

- allow participants to practise their English beyond the classroom in a more informal setting
- gain valuable experience for future employment or university/college admission
- explore Toronto and participate in its vibrant culture
- meet new people, both international and Torontonian

A weekly session will be held with Kobe University students and led by a member of the Student Services team. This will incorporate preparation for the following week's volunteering activities and time to debrief and reflect on the volunteer experience.

Upon completion of the volunteer work, students will receive a reference letter stating the activities attended and number of hours volunteered. If students complete more than 20 hours of volunteer work, they will receive a Certificate of Accomplishment in addition to the reference letter.







# INVEST IN SUCCESS: PROGRAM FEES

### PROGRAM COST PER PARTICIPANT (ALL FEES IN CANADIAN DOLLARS)

1. Tuition Fee	Regular fee: \$1,885.00 Special 2016 discount: \$188.50* 4 weeks	\$1,696.50
2. Health insurance (mandatory)**	4 weeks**	\$48.40
3. Volunteer Activities	Group volunteer activities accompanied by a Cultural Assistant and weekly volunteer briefing sessions. Based on a minimum of 10 participants.	\$175.00
4. Activities***	Free activities included. Optional, fee-based activities to be paid by individual participants.	\$0.00
Sub-Total (fees payable to the	School of Continuing Studies)	\$1,919.90
4. Accommodation (arranged with the provider)****	Homestay (two meals per day) + registration fee + airport pick-up and drop off. 12 weeks Estimated to be:	\$1,130.00
Sub-Total (fees Pa	yable to the accommodation provider)	\$1,130.00
	Estimated Package Total	\$3,049.90







# INVEST IN SUCCESS: PROGRAM FEES

### ADDITIONAL PROGRAM COST (ALL FEES IN CANADIAN DOLLARS)

5. Optional Toronto		
Pearson International	1 Cultural Assistant per group	\$200.00
Airport Welcome and	(up to 25 students)	\$200.00
Farewell		

\*Please note that if the group has less than 10 students, the regular fee will apply.\*\* The prices quoted here reflect insurance coverage during the program dates based on a weekly rate from Sunday 00:00 (midnight) to Saturday 23:59. Additional time participants spend traveling or staying in Canada before or after the program needs to be factored into the final amount and may affect the final health insurance fee. Additional dates will be rounded up to an extra week of coverage. Please notify us of the exact arrival and departure times as soon as these are known. Rates are valid until December 31, 2016. \*\*\*Please note we can offer a wide variety of activities. Please contact us for more details. Students will be accompanied by a Cultural Assistant at all times. \*\*\*\*\* Accommodation needs to be arranged separately. We have included a recommendation of a homestay service provider with their estimated regular service fees. The rates quoted above are group rates for 10 or more students. These rates will need to be confirmed with the homestay provider which will invoice separately.

### PREPARE FOR EXCELLENCE

The English Language Program at the University of Toronto can help you achieve your goals. We are committed to your success.

### learn.english.utoronto.ca



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instagram.com/uoftelp



@ELPSCSUofT



youtube.com/uoftelp





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